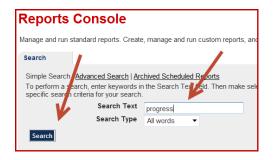
Knowledge Center Reporting Enrollment Report

Step 1: Follow this trail

Home >> Administration >> Reports Console

Step 2: Type in progress and click search



Step 3: Select Domain Report – Training Progress

<u>Domain Report - Training Progress</u>

The report enables Administrators to view online course, classroom course, curriculum, and test prog...

Step 4: Click select



Step 5: Put a check in both boxes with correspond with state and external



Knowledge Center Reporting Enrollment Report

Step 6: Put a check in the include sub-domains, choose progress status enrolled, choose classroom, populate start and ending dates, then click run report.



Step 7: Export to excel

